



HUB International
Barton Insurance Brokers

MAIL IN RENEWAL AUTHORIZATION & COVERAGE REQUEST

To renew your ICBC through the mail, the following signed & completed documents are required:

- 1) Renewal Authorization & Coverage Request Form
- 2) ICBC Notice to Renew
- 3) Payroll Deduction Form

Forward these to the INSURE.IT office on the 5th floor, 3777 Kingsway, Burnaby BC, V5H 3Z7

By signing below, I/we give HUB International Barton Insurance Brokers permission to sign for me/us to renew my/our vehicle license and insurance. For recreational vehicles (i.e. motorcycles or motor homes), please renew my vehicle license and insurance for ___ months (min. 3 months). Any changes I/we wish to make to my/our insurance is shown below. I/we become responsible for knowing what insurance I/we have and I/we will accept any claim settlements based on the coverage shown on my/our insurance papers.

- I do not wish to make any changes to my insurance renewal. Please renew my insurance as it appears on my Notice to Renew.

Insurance Coverage Changes – select one of the three options below.

1. **My Vehicle is currently Insured for Pleasure Use only. Please upgrade my usage to:**
 - To work/pleasure use more than 15kms one way (002)
 - To work/pleasure use less than 15kms one way (003)
 - To work/pleasure use with public transportation for part of the journey (004)
 - Business Use (007)
2. **My Vehicle is currently insured for Work/Pleasure less than 15km one way. Please upgrade my usage to:**
 - To work/pleasure use more than 15kms one way (002)
 - Business Use (007)
3. **My Vehicle is currently Insured for Work/Pleasure Use more than 15kms one way. Please upgrade my usage to:**
 - Business Use (007)

Upgrade My Vehicle Coverage To:

- Increase 3rd party liability to \$_____
- Reduce collision deductible to \$_____
- Reduce comprehensive deductible (fire, the, glass & vandalism) to \$_____
- Add specified perils (fire & theft only) – Available only if you did not previously have comprehensive coverage
- Add Roadstar – cost is \$21 with Roadstar status, \$42 without Roadstar status.
- Add Roadside Plus – Cost is \$50 with Roadstar status, \$78 without Roadstar status.
- Add Limited Depreciation Policy – Vehicle must be within three model years.
- Add Replacement Cost – Vehicle must be within three model years. Must qualify for Roadstar discount.
- Add Loss of Use - \$_____ per day (minimum \$15 per day)
- Add Excess Underinsured Motorist Protection – Increases your coverage from one million to two million (Please attach a cheque payable to ICBC for \$25)

X _____
OWNERS SIGNATURE

X _____
OWNERS SIGNATURE